

Department: Public Works

Division/Location: Engineering & Construction – 1075 North Service Road

Position: Project Manager III

NOTE: At Halton Region, we treat everyone with respect, honesty, fairness and trust. As an equal opportunity employer, we are committed to establishing a qualified workforce that is reflective of the diverse population we serve. Halton Region is committed to providing accommodations throughout the recruitment process. If you require accommodation, please notify us and we will work with you to meet your needs. We encourage applications from all qualified individuals; however, only those under consideration will be contacted.

This is a permanent full-time position, working 35 hours per week.

Halton Region serves more than 580,000 residents throughout Burlington, Halton Hills, Milton and Oakville. We are committed to delivering high quality programs and services that make Halton a great place to live and work.

Joining Halton Region opens the door to a fulfilling career. Our comprehensive compensation, great benefits and employee recognition program are a few reasons why we are one of the GTA's Top Employers.

We engage great people who contribute to meaningful work that makes a positive difference in our community. As an employee, you will be part of a progressive, service focused and award winning employer with a diverse and inclusive work environment. At Halton, you are encouraged to grow and succeed in your career and are recognized for your accomplishments and contributions.

Preferred Background:

Preferred background for a Project Manager III, include a Post-Secondary Degree in Civil Engineering (or similar), Professional Engineering License and a minimum of seven to ten (7-10) years of directly related experience in the areas of design, construction, contract administration and the commissioning of water and wastewater (linear and facility) and/or transportation infrastructure. A Project Management Professional (PMP) designation would be an asset. An equivalent combination of education and experience will be considered.

We are looking to hire individuals with demonstrated experience delivering complex and innovative capital projects on schedule and on budget. Successful candidates must possess expert project management, strategic planning, and analytical problem solving skills. Strong oral and written communication skills, along with strong facilitation, negotiation and dispute resolution skills, are required to interface with multiple stakeholders including Regional staff, contractors, consultants, council and the general public. Candidates must have knowledge of evolving technologies, in-depth technical engineering and construction knowledge and be familiar with relevant standards, documentation and legislation (*Safe Drinking Water Act, Clean Water Act, Ontario Water Resources Act, Environmental Protection Act, American Water Works Association Standards, Construction Act, Occupational Health and Safety Act, etc.*).

Working Conditions:

The successful incumbents must be flexible in working hours as there may be frequent trips to operational facilities and project sites; incumbent must supply their own transportation and will be required to provide a copy of their driver's licence by their first day of employment. Offers of employment will be made on condition that the Regional Municipality of Halton receives a current (obtained within the past six (6) months), original and acceptable Criminal Records Check by their first day of employment.

Key Responsibilities:

- Manages numerous capital projects, informing the planning process and leading projects from start of preliminary design through to commissioning.
- Represents Halton Region at public consultations, presentations, open houses, and face-to-face interactions with the public, contractors, and regulatory agencies.
- Designs in-house projects in accordance with engineering standards and best practices and seals/stamps engineering drawings as appropriate.
- Researches into and makes recommendations to adapt new technologies, techniques and materials in the design and construction of water, wastewater and transportation infrastructure.
- Selects, directs and supervises consulting engineers in the design and construction of Regional capital works.
- Obtains all necessary regulatory approvals and permits.
- Ensures the full involvement of client divisions/departments in the implementation of Regional projects including coordinating the participation of infrastructure planning, water/wastewater operations and maintenance and road operations staff.
- Exercises effective cost and schedule control of Capital Projects.

- Ensures that the works are constructed in compliance with the contract documents and applicable Health and Safety Policies.
- Acts as a key contributor in the value engineering exercises to ensure all infrastructure meets its intended functions in accordance with the project scope.
- Ensures that any complaints received from the public during the work period are resolved in a timely manner.
- Prepares reports to Regional Council.
- Provides input to continuous improvement of Halton's design criteria and project delivery manuals.
- Contributes as a stakeholder to the planning of the 10-year capital program.
- Educates, coaches, and mentors junior project/engineering staff.
- Represents the Section on departmental or corporate committees as required.
- Performs other duties as assigned.

POSTED: March 23, 2020

POSTING EXPIRES: Until filled

POSTING #: PW-154-20

Apply Online at: [Halton Job Postings](#)

If selected for an interview, you will be contacted by email and/or phone. Please ensure the contact information provided on your resume is up to date and that you check your email and voicemail regularly.

NOTE: Personal information collected through the job application process will only be used for the purpose of determining qualifications for employment.